



## EMPLOYMENT OPPORTUNITY

OPEN TO THE PUBLIC WITH PREFERENCE TO TH CITIZENS

### AOC Jëje Zho Support Worker

Department: Justice

Location: Tr'ondëk Hwëch'in Offices – Dawson, Y.T.

Posting Date: April 1, 2024

Standard Hours Bi-Weekly: Auxiliary On-Call

Salary: Level 3 Step 1 (\$30.03/hour)

**Closing Date:** Ongoing

The Jëje Zho's mandate is to provide safe and supportive shelter and services for men who are homeless (or at risk of being homeless). Reporting to the Jëje Zho's Coordinator, the Jëje Zho's Support Workers provide support to the residents of the shelter, help maintain order in the shelter, assist residents to achieve success in transitioning to housing and motivate residents to create individualized plans. The position will be involved in the design and delivery of program activities, in conducting research or evaluation of services, creating/fostering relationships with community programs. The incumbents help residents learn important life skills including budgeting, housekeeping, pet care, and knowledge of landlord-tenant rights and responsibilities. The position helps residents establish and maintain links with necessary services including health care, addiction treatment, mental health care, ID, job training or placement and volunteer opportunities. The Jëje Zho's Support Workers realize that for the residents, the shelter is their home, transitional or temporary as it may be.

**If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.**

#### Essential Qualifications:

- Grade 12 (or equivalency) supplemented with diploma/certificate in a social services or related field. An equivalent combination of education, experience, knowledge, and skills may be considered.
- Experience working with and/or a demonstrated understanding of the multitude of concerns facing people experiencing homelessness, addictions, and mental health issues.
- Strong knowledge of community resources and services.
- Computer-literacy combined with ability to use MS Office including, Outlook, Word, Excel.
- Ability to deal effectively with conflict and crisis.
- Ability to understand and enforce workplace policies and procedures.
- Must be able to work independently and effectively as part of a team.
- Excellent written and verbal communication skills.

#### Assets:

- Ability to promote and adhere to health and safety standards.
- Case management skills including case records and confidential processes.
- Experience working within a crisis, emergency and/or homeless shelter operation.
- Knowledge of the Tr'ondëk Hwëch'in government structure, culture, traditions, history, demographics, family structures and socio-economic dynamics, challenges, and aspirations.

#### Conditions of Employment:

- Criminal Records Check with Vulnerable Sector Screening.
- WHMIS, Standard First Aid with CPR, Crisis or Non-Violent De-escalation training, ASIST, Mental Health First Aid Certifications, or willingness to obtain within one year of employment.
- Ability and willingness to work all shifts (including day, evening and overnight).
- TH101, or willingness to obtain within one year.

**A detailed job description is available upon request.**

For more information, contact Human Resources

Phone: (867) 993-7100 – EX: 112 or 126

Fax: (867) 993-6553

Email: [hrjobs@trondek.ca](mailto:hrjobs@trondek.ca)

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

**We thank all applicants, but only those selected for further consideration will be contacted.**

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future."*