



EMPLOYMENT OPPORTUNITY

OPEN TO TR'ONDEK HWECH'IN CITIZENS ONLY

Competition #: 010-08-2023

Youth Early Childhood Afterschool Leader – Term

Department: Education

Location: Tr'ondek Hwëch'in Offices – Dawson, YT

Posting Date: August 22, 2023

Standard Hours Bi-Weekly: 16

Start Date: Immediately

End Date: June 7, 2024

Salary: \$17-20 hourly (Mentorship Program Wage Scale)

Closing Date: Until Filled

Reporting to the Tr'inke Zho Manager, this position is responsible for assisting and working alongside the Early Childhood Educators of the various age groups and programs that are offered at Tr'inke Zho. This position is responsible for following the guidance of the Early Childhood Educators during the daily routine. They help create and implement programming that meets the individual needs and development of the children who attend Tr'inke Zho and are expected to be aware of and follow the YG childcare regulations and TH policies, at all times.

An Eligibility List may be established from this competition – the duration of the eligibility list may be up to 12 months. The eligibility list may be used to fill future permanent full-time, permanent part-time, temporary full-time, temporary part-time, term, or auxiliary on-call vacancies within the same department and classification based on the organizational needs by going the next highest ranked candidate until the eligibility list expires.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.

Essential Qualifications:

- Must be a TH citizen (ages of 15 – 18 years), with an interest in pursuing Early Childhood Education, Youth Leadership, Education or a related discipline.
- Good communication skills.
- Ability to work in a team environment.

Assets:

- Experience babysitting or working with children.
- Cross cultural awareness, sensitivity and understanding.

Skills To Be Gained:

- Relationship-building and team-building skills through working with staff, children and families.
- Planning skills through preparation for daily and weekly programming.
- Leadership experience through daily activities with children.
- Guidance and role-modelling techniques.
- Experience working in an early childhood education environment which includes learning and following policies and procedures.

Conditions of Employment:

- As per YG regulations- TB test, immunization open record, Medical clearance to work with children.
- Willingness to obtain Babysitters and/or Standard First Aid certificate.

A detailed job description is available upon request.

For more information, contact Human Resources or visit our website at: Trondek.ca

Phone: (867) 993-7100 Send inquiries to: hrjobs@trondek.ca

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens
in the pursuit of a strong, healthy, and united future."*