

EMPLOYMENT OPPORTUNITY

OPEN TO TR'ONDEK HWECH'IN CITIZENS ONLY

AOC Youth Snow Removal Labourer

Department: Housing & Infrastructure Posting Date: November 15, 2023 Standard Hours Bi-Weekly: Auxiliary On-Call Start Date: Immediately End Date: April 15, 2024 Salary: \$17.00/hour

Closing Date: Ongoing

Reporting to the Housing Maintenance Supervisor, the position is responsible for providing services of snow removal to various TH asset buildings. The incumbent must be fully available to perform duties during the winter when required. Hours will vary based on snowfall and weather conditions.

An Eligibility List may be established from this competition – the duration of the eligibility list may be up to 12 months. The eligibility list may be used to fill future permanent full-time, permanent part-time, temporary full-time, temporary part-time, term, or auxiliary on-call vacancies within the same department and classification based on the organizational needs by going the next highest ranked candidate until the eligibility list expires.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.

Essential Qualifications:

- Ability to adhere to all health and safety requirements.
- Experience and knowledge in health and safety principals and ergonomics related to strenuous labour, shoveling, lifting, kneeling etc.
- Ability to perform light to moderate physical labour.
- Ability to perform basic administrative skills such as incident reports and inventory requests.

Assets:

- Good verbal communication skills.
- Experience dealing tactfully and respectfully with the public.
- Strong organizational and time management skills.
- Ability to be self-directed when required.

Skills To Be Gained:

- Experience dealing tactfully and respectfully with the public.
- Strong organizational and time management skills.
- Ability to perform basic administrative skills such as incident reports and inventory requests.
- Ability to work with minimal supervision.

Conditions of Employment:

- Criminal and Vulnerable Records Check.
- Standard First Aid.

A detailed job description is available upon request.

For more information, contact Human Resources Phone: (867) 993-7100 – EX: 126 or 133 Fax: (867) 993-6553 Email: <u>hrjobs@trondek.ca</u> Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, YOB 1G0 Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted. "To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens in the pursuit of a strong, healthy, and united future."