



EMPLOYMENT OPPORTUNITY

OPEN TO THE PUBLIC WITH PREFERENCE TO TH CITIZENS

General Labourer – Auxiliary On-Call

Department: Various Departments

Location: Tr'ondëk Hwëch'in Offices – Dawson, YT

Posting Date: January 23, 2023

Standard Hours Bi-Weekly: Auxiliary On-Call

Salary: Level 1 Step 1 (\$24.95 hourly)

Closing Date: Ongoing

Under the supervision of the department requiring general labourer services, the Auxiliary On-Call General Labourer is responsible for a variety of duties, specific to the individual requirements as defined by the hiring department. These duties can include but are not limited to general carpentry, supplies pick-up and delivery, office equipment and moving/putting together furniture, general maintenance assistance not covered through the H&I maintenance department.

An Eligibility List may be established from this competition – the duration of the eligibility list may be up to 12 months. The eligibility list may be used to fill future permanent full-time, permanent part-time, temporary full-time, temporary part-time, term, or auxiliary on-call vacancies within the same department and classification based on the organizational needs by going the next highest ranked candidate until the eligibility list expires.

If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.

Essential Qualifications:

- Experience with basic housekeeping tasks such as putting up shelves, picture frames, whiteboards etc.
- Experience in using hand and electrical tools.
- Ability to lift up to 80 lbs.
- Ability to follow direction and established procedures.

Assets:

- Responsible, reliable and accountable to assigned task.
- Punctuality and dependability.

Conditions of Employment:

- Criminal Record Check.
- Valid Class 5 Drivers License with clear Driver's Abstract (preferred or ability to accept AOC roles will be limited).
- Ability to lift heavy objects.

A detailed job description is available upon request.

For more information, contact Human Resources or visit our website at: Trondek.ca

Phone: (867) 993-7100 Send inquiries and resumes to: hrjobs@trondek.ca

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

We thank all applicants, but only those selected for further consideration will be contacted.

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens
in the pursuit of a strong, healthy, and united future."*