



## EMPLOYMENT OPPORTUNITY

OPEN TO THE PUBLIC WITH PREFERENCE TO TH CITIZENS

### Home Support Worker – Auxiliary On Call

Department: Wellness

Location: Tr'ondëk Hwëch'in Offices – Dawson, YT

Posting Date: July 10, 2023

Standard Hours Bi-Weekly: Various

Start Date: Immediately

End Date: March 31, 2024

Salary: Level 1 Step 1 (\$24.95 hourly)

**Closing Date:** Ongoing

Under the direction of the Home and Community Care Coordinator, the incumbent is responsible for providing assistance and care to Elders and citizens with chronic health conditions and disabilities to support them to live in an independent and dignified manner in their own home. This position includes providing respite care for family members, where applicable, and assisting with the provision of palliative care, housekeeping and laundry services. This position may include other relevant tasks as requested. The Auxiliary On-Call Home Support Worker is responsible for maintaining daily activity records, submitting monthly reports, and reporting potential safety issues immediately.

An Eligibility List may be established from this competition – the duration of the eligibility list may be up to 12 months. The eligibility list may be used to fill future permanent full-time, permanent part-time, temporary full-time, temporary part-time, term, or auxiliary on-call vacancies within the same department and classification based on the organizational needs by going the next highest ranked candidate until the eligibility list expires.

**If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.**

#### Essential Qualifications:

- Grade 12 or equivalency.
- Aptitude for maintaining accurate daily activity records on care provided.
- Ability to maintain strict confidentiality
- Must be empathetic, open-minded, and non-judgmental.
- Excellent team player and able to work independently within citizen's homes.
- Excellent organizational and time management skills.

#### Assets:

- Must be willing to work flexible hours, including weekends, holidays, and evenings.
- Previous experience with home care, housekeeping, or cleaning.

#### Conditions of Employment:

- Criminal Records Check with Vulnerable Sector Screening.
- Willingness to get annual Flu Shot, TB Test, Hepatitis A & B vaccination.
- Medical clearance.
- Ability to lift up to 80lbs.
- Standard First Aid.

**A detailed job description is available upon request.**

For more information, contact Human Resources or visit our website at: [Trondek.ca](http://Trondek.ca)

Phone: (867) 993-7100 Send inquiries to: [hrjobs@trondek.ca](mailto:hrjobs@trondek.ca)

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

**We thank all applicants, but only those selected for further consideration will be contacted.**

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens  
in the pursuit of a strong, healthy, and united future."*