



## EMPLOYMENT OPPORTUNITY

**OPEN TO THE PUBLIC WITH PREFERENCE TO TH CITIZENS**

Competition #: 2024-04-015

### **Domestic Care Aide x 2 - Term**

Department: Wellness

Location: Tr'ondëk Hwëch'in Offices – Dawson, YT

Posting Date: April 24, 2024

Standard Hours Bi-Weekly: Minimum 15 hours

Start Date: Immediately

End Date: 1 (one) year from start date

Salary: Level 3 Step 1 (\$30.03 hourly)

**Closing Date 4:00pm (YST): May 7, 2024**

Reporting to the Home and Community Care Coordinator, and in collaboration with the Health Services Team, a domestic care aide is responsible for providing the necessary home or domestic care assistance to Elders and citizens with chronic health conditions and disabilities needed for them to live independently and with dignity. Incumbents provide basic domestic support, including laundry and housekeeping, companionship, respite care for family members (where appropriate) and assists, where needed, with the provision of palliative care and support. The incumbent reports potential health and safety concerns to the Care Team supervisor.

An Eligibility List may be established from this competition – the duration of the eligibility list may be up to 12 months. The eligibility list may be used to fill future permanent full-time, permanent part-time, temporary full-time, temporary part-time, term, or auxiliary on-call vacancies within the same department and classification based on the organizational needs by going the next highest ranked candidate until the eligibility list expires.

**If this opportunity interests you, please submit a cover letter & resume clearly demonstrating the qualifications below, as selection for further consideration will be based solely on the information you provide. Applications will not be accepted without a cover letter and resume.**

### **Essential Qualifications:**

- Grade 12 or equivalent.
- Training and/or experience with providing home/domestic care assistance is considered an asset.
- Knowledge of TH traditions and heritage.
- Good planning and time management skills.
- Strong interpersonal and communication (oral, written) skills.
- Ability to work effectively with multiple demands, tight deadlines and potentially stressful working conditions.
- Must have tact and diplomacy in dealing with others.
- Demonstrated ability to provide care and support to clients in ways aligned with TH culture and values.

### **Assets:**

- Ability to maintain strict client confidentiality.
- Ability to establish rapport with clients and coworkers.

### **Conditions of Employment:**

- Criminal Records Check with Vulnerable Sector Screening.
- Willingness to get annual Covid/Flu Shot, TB Test, Hepatitis A & B vaccination.
- Medical clearance.
- Ability to lift up to 40 lbs.
- Ability to work flexible hours, including home visits, as required.
- Standard First Aid and CPR certification or willingness to obtain.
- TH101 Cultural Awareness training.

**A detailed job description is available upon request.**

For more information, contact Human Resources or visit our website at: [Trondek.ca](http://Trondek.ca)

Phone: (867) 993-7100 Send inquiries to: [hrjobs@trondek.ca](mailto:hrjobs@trondek.ca)

Mail: Tr'ondëk Hwëch'in Government, P.O. Box 599, Dawson City, Yukon, Y0B 1G0

Physical Location: 1242 Front Street, Dawson City, Yukon

**We thank all applicants, but only those selected for further consideration will be contacted.**

*"To work together, to speak with one voice and to serve Tr'ondëk Hwëch'in Citizens  
in the pursuit of a strong, healthy, and united future."*