

# **COOK AND BAKER**

## **The Heart of Riverdale**



### **Job Details**

Permanent Full-time

Salary: \$20 - \$22 per hour, based on education and experience

Schedule: 37.5 hours per week, Tuesday to Saturday, between the hours of 8 a.m. to 5 p.m.

Location: Whitehorse, Yukon

*Do you love to cook and bake? If so, the Heart of Riverdale Community Centre in Whitehorse, Yukon has a fantastic opportunity for you.*

### **Job Summary:**

As a **Cook and Baker**, you will prepare and cook a wide variety of foods and ensure the work area is kept clean. You will also prepare baked goods and perform other related duties.

### **Education and Experience:**

Grade 12 education or GED along with considerable experience working as a cook. Experience using different cooking tools, equipment, and utensils. Preference will be given to those with a Bachelor's degree in culinary arts or related field. Must have valid Food Safe Level 1 certification. An equivalent combination of education, training and/or experience may be considered.

### **Desired Knowledge, Skills and Suitability:**

- Has a passion to bake
- Excellent knowledge of various cooking methods and procedures
- Knowledge of food handling procedures and techniques
- Basic knowledge of mathematics to make correct measurements of ingredients
- Ability to work independently in a fast-paced kitchen
- Ability to handle high production levels
- Ability to follow recipe instructions
- Ability to manage ingredient inventories
- Ability to keep the environment safe and clean
- Excellent oral communication skills, as well as basic written skills
- Good judgment
- Team player

- Good organizational skills, including attention to detail
- Takes initiative
- Client focussed
- Dependable, reliable and flexibility
- Ability to adhere to regulations and standards

**Conditions of Employment:**

- Criminal Record Check with Vulnerable Sector prior to starting work
- A valid Yukon Class 5 driver's license
- Medical Clearance, Immunization records, TB screening
- Valid First Aid certificate and CPR
- A valid Food Safe Level 1 certificate
- Able to lift up to 50 lb
- Willing and able to stand for extended periods of time
- Willing to respect and maintain confidentiality
- Willingness to keep up-to-date in your discipline
- Willing to work flexible hours and overtime as required
- Willingness to travel within Whitehorse, as required.
- All THOR employees are expected to conduct their duties in a harmonious and cooperative manner.

**Additional Information:**

We have a comprehensive employment program that includes extended health care benefits, training opportunities, and the opportunity to work with a fantastic team of community-minded individuals.

Anyone who can legally work in Canada can apply for this job. If you are not currently authorized to work in Canada, the employer will not consider your job application. If necessary, we may consider the Yukon Nominee Program for the right candidate from abroad.

**Additional Application Instructions**

Submit your application including cover letter, resume, references, and any supporting documents, to Laurette Sylvain, Human Resource Consultant at [humanresources@theheartofriverdale.com](mailto:humanresources@theheartofriverdale.com), quoting competition **#THOR-2023-12** in the subject line. Deadline: Open until filled. For additional information about the position, please contact: Andrea Simpson-Fowler, Executive Director, phone: 867-667-6700 or email [andrea@theheartofriverdale.com](mailto:andrea@theheartofriverdale.com).

Visit [www.theheartofriverdale.com](http://www.theheartofriverdale.com). for information about the organization and visit [whitehorse.ca](http://whitehorse.ca) and [yukon.ca](http://yukon.ca) for information on Whitehorse and living in the Yukon!