



Competition #THOR-2023-04

Recreation Program Leader (NOC 54100)

Job Details

part-time, 26 hrs/week, permanent
Salary: 33,800.00 CAD per year
Schedule: Monday to Friday, occasionally weekend availability
Location: Whitehorse, Yukon Canada

The Heart of Riverdale is an arts-based community centre in the Riverdale neighborhood in Whitehorse. We have a comprehensive employment program that includes training opportunities and the opportunity to work with a fantastic team of community-minded individuals.

We are searching for 2 energetic, hardworking, reliable, community minded individuals to be a part of our team at The Heart of Riverdale.

Job Summary:

Reporting to the Artistic Director, the Recreation Program Leader leads groups and individuals in recreational or leisure programs and demonstrates athletic and dance techniques in a manner consistent with the mission, vision, goals, and objectives of The Heart.

Main Responsibilities:

- Plan and carry out recreational programs and activities
- Demonstrate athletic and dance techniques to groups and individuals
- Ensure the development of required skills for participants in each program, based on age and level, and attend to participants with special needs
- Provide lifestyle awareness information
- Monitor recreational activities to ensure safety rules and regulations
- Assist with the coordination of special events
- Plan, organize and lead spring and summer camps
- Work together with other staff members as needed to ensure a smooth day-to-day operation
- Schedule activities, keep logs, maintain records and prepare reports
- May train other staff as required

Education and Experience:

- Completion of secondary school is required
- Min. 6 months proven experience in a similar position leading and instructing groups and/or individuals in recreational or athletic programs
- Demonstrated ability in break dance or hip hop techniques is required
- Second language is considered an asset

Competencies:

- Strong communication and organizational skills
- Positive and creative individual
- Ability to work extra hours and on weekends if required

Conditions of Employment: Vulnerable Sector RCMP security clearance; all THOR employees are expected to conduct their duties in a harmonious and cooperative manner. Willingness to travel within Whitehorse and to communities within the Yukon, as required. Willingness to keep up-to-date in your discipline and to be involved in all areas of recreational initiatives and special events.

Vacancy is posted until Position has been filled.

Submit your application (Competition #THOR-2023-04) including cover letter, resume and references.

The Heart of Riverdale Community Center

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