**LIGHT DUTY CLEANER (NOC 6731)**

**GROW WITH JOY limited**

**Date Closed:** Until Filled

**Location:** Whitehorse, Yukon

**Hours:** Full-time (35 - 40 hours) per week

**Salary:** $18.00 / hour

**Duration:** Permanent

**Job Description/Duties:**

* Create developmentally appropriate lesson plans
* Keep records on individual children, including daily observations information about activities, meals served, and also medications administered
* Instruct children in health personal habits, like eating, resting, and also toileting
* Read to children, teach them simple painting, drawing, handicrafts, and also songs and rhymes
* Organize toy materials to make sure order in activity areas
* Observe and monitor children’ s play activities
* Sterilize bottles and prepare formulas (for infants and toddlers and if needed)
* Dress children/change diapers
* Perform housekeeping duties, like laundry, cleaning, dish washing, and also changing of linens
* Accompany children to and from daycare, and on outings
* Sanitize toys and play equipment
* Maintain a safe play environment
* Communicate with children’s parents or guardians about daily activities, behaviors, and also related issues
* Assist in preparing food as well as serving meals, refreshments to children
* Regulate children’s rest periods
* Perform general administrative tasks, like taking attendance, and making phone calls
* Organize as well as participate in recreational activities like outings, outdoor games and field trips
* Perform general personnel functions, like supervising, training, and also scheduling

**Requirements/Qualifications:**

* Secondary (high) school graduation certificate
* RCMP (Criminal Record Check)
* Medical Exam
* Immunization Records
* Tuberculosis Test
* 1 year to less than 2 years’ Experience

**Work Setting:**

* School or educational institution/establishment

**Work Conditions and Physical Capabilities:**

* Fast-paced environment; Work under pressure; Repetitive tasks; Handling heavy loads; Physically demanding; Attention to detail; Combination of sitting, standing, walking; Standing for extended periods; Bending, crouching, kneeling

**Contact Information:** Joy Agus (Owner/Operator), Ammilou Pelayo (Manager)

**Apply with cover letter, resume, and references or inquiry:**

**By Email:** growwjoy@northwestel.net